



# European Suzuki Association

## Teacher Training Course AGREEMENT

**AGREEMENT** between ESA Teacher Trainer and national Suzuki Association for the conduct of a Suzuki Teacher Training Course

<b>1. National Suzuki Association</b> NAME  ADDRESS
--

<b>2. ESA Teacher Trainer</b> NAME  ADDRESS
--

<b>3. Instrument</b>	<b>4. ESA Level(s)</b>
----------------------	------------------------

<b>5. Dates and Location of Teacher Training Course</b>							
No.	From (hour)	To (hour)	From (date)	To (hour)	To (date)	No. hours	Location
1							
2							
3							
4							
5							
6							
7							

**6. Remuneration** (please tick either Option A or Option B and fill in the appropriate amounts)

**OPTION A**

An hourly rate for teaching on the Teacher Training Course

Currency	Amount in Numbers	Amount in Block Letters

Plus an hourly rate for \_\_\_\_\_ hours of administration and preparations

Currency	Amount in Numbers	Amount in Block Letters

**OPTION B**

The Teacher Trainer will receive the following amount for all teaching and administration on the teacher training course

Currency	Amount in Numbers	Amount in Block Letters

**7.** The national Suzuki association and the ESA Teacher Trainer agree that all stipulations and conditions printed on the back of this agreement apply to all matters in connection with this agreement.

**8.** This agreement is made in duplicate and both copies are of equal value one copy to be kept by each party. For the confirmation of this agreement the national Suzuki Association and the ESA Teacher Trainer sign their names hereunder.

Signed .....  
on behalf of the national Suzuki association

Date .....

Signed .....  
ESA Teacher Trainer

Date .....



# European Suzuki Association

## Teacher Training Course AGREEMENT

### Stipulations and Conditions:

- §1. The national Suzuki Association hereafter named the *Association* and the ESA Teacher Trainer hereafter named the *Teacher Trainer* are the parties to this agreement.
- §2. The Association hires the *Teacher Trainer* to conduct a Suzuki Teacher Training Course in accordance with details specified on page one of this agreement. This course is to be run in strict accordance with all statutes and rules and other regulations stipulated by the European Suzuki Association Ltd. for the running of such courses.
- §3. The *Teacher Trainer* is not an employee of the *Association* but an independent contractor.
- §4. The *Teacher Trainer* is required to use the appropriate number of hours for preparation and administration of the Suzuki Teacher Training course and preparations for examinations as agreed between the *Teacher Trainer* and the *Association*.
- §5. For his or her services the *Teacher Trainer* will either be remunerated in accordance with Option A or Option B in Section 6 of this Agreement. The sums stipulated in Section 6 are all net payments to be received by the *Teacher Trainer* without any deduction. This means that any tax at source or value-added-tax or employers' fees or employers' tax or any other costs or fees or taxes whatever these are called which the *Association* in their capacity of party to this agreement or in any employer like role within the scope of this agreement is required to make either by law in the *Association's* country of operation or the laws or treaties or other requirements of the European Union or any other international agreements or treaties relevant to this agreement is to be added to the stipulated sums in Section 6. It is the duty of the *Association* to inform the *Teacher Trainer* about any such payments made by or required to be made by the *Association*. It is also the duty of the *Association* to provide the *Teacher Trainer* with a written record of any such items which may be relevant to his or her work for the *Association* in connection with this agreement. The *Teacher Trainer* is responsible for paying any income tax or other taxes required by law in his or her own country of residence and for making the appropriate declaration of the income received to his or her own tax authorities.
- §6. The *Association* pays the travel expenses of the *Teacher Trainer*. The travel expenses include all long-distance travel whether by air or rail or bus or by car as well as travel to and from airports or other terminals whether by taxi or car or public transport. The *Association* furthermore pays for accommodation and food for the *Teacher Trainer* during the periods of the Suzuki Teacher Training Course stipulated in Section 5 of this Agreement. The *Association* also pays for accommodation for an extra night or extra nights should these be necessary to co-ordinate with other travel schedules as well as food for said period. Should the *Teacher Trainer* him- or herself buy air tickets or rail tickets or bus tickets or taxi trips for the purpose of travelling in connection with the said Suzuki Teacher Training Course the *Association* should reimburse the *Teacher Trainer* as soon as possible after the expense occurred.



# European Suzuki Association

## Teacher Training Course AGREEMENT

- §7. The *Association* pays the *Teacher Trainer* remuneration and travel expenses and accommodation and food in connection with examinations as stipulated by the European Suzuki Association Ltd. These payments are also net sums and the same principles apply to these as payments according to §5.
- §8. The payment of the *Teacher Trainer's* remuneration by the *Association* is stipulated in Section 6 of this Agreement and is to take place as soon as each session of the Suzuki Teacher Training Course is over or according to a separate agreement between the parties. The payment of examination remuneration and reimbursed travel expenses for the examination as stipulated in §7 is always to take place no later than at the end of the examination period. The currency and method of payment is according to separate agreement between the parties.
- §9. The Suzuki Teacher Training course is to be run in accordance with all rules and regulations of the European Suzuki Association Ltd particularly as these are stipulated in Appendices A and B of the European Suzuki Association's Bylaws titled *Teacher Training Manual* and *Examinations Manual*. The *Teacher Trainer* declares with his or her signature on Page One of this Agreement that he or she will follow these rules and the *Association* declares that these rules will be the only guiding principles used for the Suzuki Teacher Training Course stipulated in this agreement.
- §10. The *Teacher Trainer* is responsible for maintaining high standards of Suzuki Teacher Training during the course and examinations and to co-operate in a good spirit with the *Association* concerning all matters of organisation. The *Teacher Trainer* has the final say concerning all pedagogical contents of the course as long as these decisions are within the framework and rules of the European Suzuki Association Ltd. The *Association* is responsible for providing the necessary framework for the course and has the final say in decisions pertaining to the financial and practical organisation of the Suzuki Teacher Training course.
- §11. The *Teacher Trainer* is responsible for being covered by health insurance and travel insurance and accident insurance in and on the way to the country and venue where the course stipulated in this agreement takes place.
- §12. Any claims arising from this agreement cannot exceed 1/6 of the total amount paid by the *Association* to the *Teacher Trainer* according to Section 6 of this Agreement.
- §13. Circumstances due to *Force Majeur* which make it necessary to cancel the course in whole completely void this agreement without further notice. Cancellations of part or parts of the course due to *Force Majeur* void the agreement proportionally to the cancelled part or parts.
- §14. Disputes arising from this agreement should be referred primarily to the Panel of the European Suzuki Association Ltd for arbitration and thereafter be handled by such arbitration or court procedures as the parties of this agreement may agree on. The guiding legislation of this agreement is the legislation of the *Association's* country of residence.